

Patient Registration Form

Patient's Name: _____ Date: _____
Last First Middle Initial

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Cell Phone: (____) _____

Names and ages of family members:

Name	Age	Boy	Girl	Spouse
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Your Employment Information:

Name of Employer: _____

Employer Address: _____

Present Position: _____ How long: (years) _____ (months) _____

Dental Insurance Name: _____ Group #: _____ Local #: _____

Insurance Address: _____

Social Security Number: _____ Date of Birth: _____ Driver's Lic.#: _____

Spouse's Name: _____ Husband Wife

Social Security Number: _____ Date of Birth: _____ Driver's Lic.#: _____

Name of Employer: _____

Employer Address: _____

Present Position: _____ How long: (years) _____ (months) _____

Dental Insurance Name: _____ Group #: _____ Local #: _____

Insurance Address: _____

MARITAL STATUS: Single Married Widowed Other _____

Dental Information

1. How long has it been since your last dental visit?
 Less than 6 months 6 months 1 year 2 years Over 2 years

2. Why did you leave your last dentist?
 I moved Did not have my interests in mind I had financial problems within the office
 The dentist moved Did not explain things Unresolved problems with office
 I always had to wait Was not gentle Prefer not to say
 Inconvenient hours Office staff was uncaring

3. Why did you choose to come in at this time?
 General Checkup I have areas of pain
 I have broken fillings or teeth I've put it off too long Other _____
4. How would you describe the general condition of your teeth?
 Excellent Good Fair Poor

5. If you could change the appearance of your teeth, what would you change?
 Color Crowding or crooked teeth Black discolored filling Other _____

6. Do you believe that having your teeth cleaned regularly will help prevent gum disease, and thereby prevent you from losing your teeth? Yes No

7. Do you smoke a pack or more of cigarettes a day? Yes No

8. Do you believe dental disease is avoidable? Yes No

9. Are you apprehensive about your visit here? Yes No

THIS IS MY AUTHORIZATION TO DR. _____ TO PERFORM ALL NECESSARY DIAGNOSTIC, PREVENTIVE, RESTORATIVE, SURGICAL, ORTHODONTIC AND ASSOCIATED DENTAL TREATMENT. I WILL BE ADVISED OF ALL METHODS, MEDICATIONS AND AGENTS AS MAY BE INDICATED AND CONSENT THEREBY, MY CONSENT SHALL REMAIN IN EFFECT UNTIL CANCELLED IN WRITING.

DATE: _____ SIGNATURE: _____

AUTHORIZATION TO PAY BENEFITS

I HEREBY AUTHORIZE PAYMENT DIRECTLY TO THE UNDERSIGNED, _____, FOR DENTAL BENEFITS. OTHERWISE MADE PAYABLE TO ME FOR DENTAL SERVICES PROVIDED. I UNDERSTAND THAT I AM FINANCIALLY RESPONSIBLE FOR ALL CHARGES NOT COVERED BY THIS AUTHORIZATION.

DATE: _____ SIGNATURE OF PERSON RESPONSIBLE FOR ACCOUNT: _____

Health History

Name _____ Home Phone _____ Business Phone _____
Address _____ City _____ State _____ Zip code _____
Occupation _____ Height _____ Weight _____ Date of Birth ____/____/____ Sex M F
Emergency Contact _____ Relationship _____ Phone (____) _____
If you are completing this form for another person, what is your relationship to that person? _____
Name Relationship

For the following questions, please (X) whichever applies, your answers are for our records only and will be kept confidential in accordance with applicable laws. Please not that during your initial visit you will be asked some questions about your responses to this questionnaire and there may be additional questions concerning your health. This information is vital to allow us to provide appropriate care for you. This office does not use this information to discriminate.

Dental Information

Yes	No	Don't Know		Yes	No	Don't Know	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do your gums bleed when you brush?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have you ever had orthodontic (braces) treatment?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have you had any periodontal (gum) treatments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you have headaches, earaches or neck pains?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you wear removable dental appliances?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are your teeth sensitive to cold, hot, sweets or pressure?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have you had a serious/difficult problem associated with any previous dental treatment? If so, explain _____				

How would you describe your current dental problem? _____
Date of your last dental exam _____ Date of last dental X-Ray _____
What was done at that time? _____
How do you feel about the appearance of your teeth? _____

Medical Information

Yes No Don't Know

Are you in good health?

Has there been any change in your general health within the past year?

Do you have any of the following diseases or problems:

Active Tuberculosis

Persistent cough greater than a 3 week duration

Cough that produced blood

Are you under the care of a physician? If so, what is /are the condition(s) being treated? _____
Physician(s) _____

	Name	Phone	Address
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			

Have you had any serious illness, operation, or been hospitalized in the past 5 years? If so, what was the illness or problem? _____

Are you taking or have you recently taken any medicine(s) including non-prescription medicine? If so, what medicine(s) are you taking? _____

Are you taking, or have you taken, any diet drugs such as Pondimin (fendiuramine), Reduz (dexphenfluramine) or phen-fen(Phentermine)?

Do you drink alcoholic beverages? If yes, how much alcohol did you drink in the last 24 hours? ____ In the past month? ____
If yes, ____ # of drinks per day for ____ # of years

Are you alcohol and/or drug dependent? If so, have you received treatment? (Check one) Yes No

Do you use drugs or other substances for recreational purposes? If yes, please list _____
Frequency of use (daily, weekly, etc.) _____ Number of years of recreational drug use _____

Do you use tobacco (smoking, snuff, chew)? If so, how interested are you in stopping? (Check one) Very Somewhat Not

Do you wear contact lenses?

Allergies – Are you allergic to or have you had a reaction to: (please fill out both columns)

Yes	No	Don't Know		Yes	No	Don't Know	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Local anesthetics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Latex
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aspirin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Iodine
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Penicillin or other antibiotics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hay fever/seasonal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Barbiturates, sedatives, or sleeping pills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Animals
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sulfa drugs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Food (Specify) _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Codeine or other narcotics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other _____ (Specify)

To yes responses, specify type of reaction _____

Yes No Don't Know

Are you pregnant?

Nursing?

- Taking birth control pills?
 - Have you had an orthopedic total joint (hip, knee, elbow, finger) replacement? If so, when was this operation done? _____
 - Have you ever had any complications or difficulties with your orthopedic joint?
- Has a physician or previous dentist recommended that you take antibiotics prior to your dental treatment? If so, what antibiotic and dose, and what reason? _____
- Name of physician or dentist* _____ Phone _____

Please (x) if you have or had any of the following diseases or problems.

Yes No Don't Know	Yes No Don't Know	Yes No Don't Know
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Abnormal bleeding	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Disease, drug or radiation	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Neurological disorders
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> AIDS or HIV induced immunosuppression	If yes, specify _____	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Anemia	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Diabetes, if yes specify type	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Osteoporosis
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Arthritis	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Dry mouth	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Persistent swollen glands in neck
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rheumatoid arthritis	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Eating disorder	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Respiratory problems
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Asthma	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Epilepsy	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Severe headaches
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Blood Transfusion	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Fainting spells or seizures	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Severe or rapid weight loss
If yes, date _____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> G.E. reflux	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Sexually transmitted diseases
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Cancer/chemotherapy	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Glaucoma	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Sinus trouble
Radiation treatment	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Hemophilia	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Sleep disorder
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Cardiovascular disease	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Hepatitis, jaundice or liver disease	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Sores or ulcers in the mouth
If yes, specify	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Recurrent infections	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Stroke
O Angina	Indicate type of infection	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Systemic lupus erythematosus
O Arteriosclerosis	_____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thyroid problems
O Artificial heart valve	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kidney problems	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Tuberculosis
O Coronary insufficient	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Low blood pressure	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Ulcers
O Damages heart valves	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Mental health disorders	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Excessive urination
O Heart attack	If yes, specify below:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Do you have any disease, conditions, or problem not listed above that you think I should know about? Please explain: _____
O Heart murmur	_____	
O High blood pressure	_____	
O Inborn heart defects	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Malnutrition	
O Mitral valve prolapse	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Migraines	
O Pacemaker	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Night sweats	
O Rheumatic Heart disease		
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Chest pain upon exertion		

Note: Both doctor and patient are encouraged to discuss any and all relevant patient health issues prior to treatment.

I certify that I have read and understand the above. I acknowledge that my questions, if any, about inquiries set forth above have been answered to my satisfaction. I will not hold my dentist, or any other member of his/her staff, responsible for any action they take or do not take because of errors or omissions that I may have made in the completion of this form.

Signature of Patient/Legal Guardian _____ Date _____

For completion by dentist

Comments on patient interview concerning health history _____

Significant findings from questionnaire or oral interview _____

Dental management considerations _____

Signature of Dentist _____ Date _____

Health History Update: On a regular basis the patient should be questioned about any medical history changes, date and comments notated, along with signatures.

Date	Comments	Signature of Patient and dentist
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION

SECTION A: PATIENT GIVING CONSENT

Name: _____

Address: _____

Telephone: _____ E-mail: _____

Patient Number: _____ Social Security Number: _____

SECTION B: TO THE PATIENT - PLEASE READ THE FOLLOWING STATEMENT CAREFULLY.

Purpose of Consent: By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment and healthcare operations.

Notice of Privacy Practices: You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other matters about your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice at any time by contacting:

Enter Practice Contact Information

Right to Revoke: You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will not affect any action we took in reliance on this Consent before we received your revocation, and that we may decline to treat you or to continue treating you if you revoke this Consent.

SIGNATURE

I, _____, have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health information to carry out treatment, payment activities and health care operations.

Signature: _____ Date _____

If this Consent is signed by a personal representative on behalf of the patient, complete the following:

Personal Representative's Name: _____

Relationship to Patient: _____

YOU ARE ENTITLED TO A COPY OF THIS CONSENT AFTER YOU SIGN IT.

Fees

In an ongoing effort to serve you, we would like to help you understand your insurance benefits and patient statements.

We strive to give the most accurate financial estimates based on the information that your insurance carrier gives to us. No one likes surprises, and we try very hard to ensure that you understand the cost of your dental treatment prior to receiving care.

It is important that you understand that until we actually receive payment from your insurance company, we can only provide an estimate of your share of costs.

We are increasingly aware of insurance companies who base their payments on what they call an “allowable fee” rather than our usual and customary fee. Generally, the allowable fee is an internal, unpredictable amount that is less than our fee. This effectively lowers your insurance benefit. 100% coverage can sometimes be less than payment in full when the “allowable fee” is less than our usual and customary fee.

Explanation of Benefits

Please be sure to review your “Explanation of Benefits” that should be sent to you by your insurance company within 3-4 weeks after your appointment. This will show you the amount we have billed, your insurance company’s “allowable fees”, the amount they paid and your expected patient responsibility. As always, if there is something you do not understand, we encourage you to call right away and we will be happy to assist you in understanding your billing statements or your insurance correspondence.

Assignment of Benefits

I assign all dental payments to which I am entitled from any Insurance Company to Valley Oak Dental Group. I wish this to stay in effect until revoked by me in writing. I understand that I am financially responsible for all charges if they are not paid by my Insurance Company within 30 days from claim and billing date (professional services are rendered and charged to the patient or guardian and not to the Insurance Company).

Collection Fees

In the event that legal action is necessary to collect a debt, ALL fees associated with collection, including but not limited to, attorney fees will be assessed and are the responsibility of the patient and/or account holder.

I authorize Valley Oak Dental Group to release any dental information to my Insurance Company. I wish this to stay in effect until revoked by me in writing.

I have read this agreement and understand it. I have also received a copy of this agreement.

Patient or Patient’s Guardian

Date